



**WORLD CONGRESS OF  
SPORTS PHYSICAL THERAPY**

## ***Hosting the World Congress of Sports Physical Therapy Expression of Interest Information and Application Form***

The purpose of this document is for IFSPT Member Organizations to express their interest in and ability to host the World Congress of Sports Physical Therapy.

This event, due to its size and complexity, requires the support of our member countries.

The World Congress of Sports Physical Therapy

The World Congress of Sports Physical Therapy is presented biennially by the International Federation of Sports Physical Therapy (IFSPT) in conjunction with its member organizations. It is designed for sports physical therapists and other disciplines who train and rehabilitate active individuals of all ages, genders, abilities and level of participation. The Congress was developed to provide high quality education using current research, the most expert presenters and the newest methods to restore all active persons to play.

Past congresses have welcomed 500-800 sports physical therapists from all seven continents.

This unique and groundbreaking event draws individuals from all IFSPT member organizations to the congress. **Applications are being accepted for 2024 and 2026.**

The IFSPT executive board has established that the World Congress of Sports Physical Therapy is to be held in conjunction with the host country's major sports physical therapy conference. Past experience has shown that this coordinated effort boosts attendance at the host country's conference while maximizing resources.

The World Congress is important to IFSPT, as it provides opportunities for high level education and CPD points, networking, exchange of ideas, spreading awareness about the work of the IFSPT, and generating funds for the IFSPT. It is important to the host country as the host conference receives extensive marketing support, extended international exposure and approval, and likely will result in higher attendance than in past conferences.

In order to host the World Congress of Sports Physical Therapy, the member organization must agree to several criteria:

- The congress must be primarily delivered in the English language.
- The host organization will include a designated member of the IFSPT board to serve on the scientific committee.
- The host organization will include the IFSPT director of marketing as part of the activities of the organizing committee, including approval of (or creation of) graphics and marketing materials for the congress, as the World Congress of Sports Physical Therapy title is owned by IFSPT.
- The host organization agrees to share in profits from the Congress with the IFSPT in exchange for marketing, promotion and title usage. This can be a flat amount per attendee, a percentage of profits or an appropriate

flat fee. This must be part of the proposal by the host organization. *Proposals without a financial element will not be considered.*

- The host organization will locate and secure an appropriate hotel block at an attractive rate close to the congress facility with sufficient space for the executive board, delegates, and a large group of attendees.
- The host organization will also assist the IFSPT in sourcing any food and beverage needs on site.
- The host organization agrees to offer courtesy registration to the IFSPT executive board.

Consideration of selection of the host organization will be based on the following criteria

- Quality of the scientific portion of the congress
- Experience of the organization in prior congresses and their success
- Ease of travel to the congress location for attendees
- Potential number of attendees (borne out by past congresses)
- Financial proposal
- Meet all requirements set out for the World Congress and the general meeting applications
- Attractiveness of location to attendees
- Any additional offerings to the IFSPT. While not necessary, they will be considered. As a word of caution, these should only be offered if they can comfortably be supplied by the host organization.

#### **Additional Assistance**

The IFSPT is open to any additional assistance the organization would like to provide. This may include organizing or hosting a dinner for delegates, the executive board, providing refreshments, or other activities. Feel free to provide any details.

#### **Submission**

Member organizations in good standing may submit an application for the World Congress of Sports Physical Therapy at any time. However, in order to be considered for the next Congress, all submissions must be in hand 30 days prior to the upcoming General Meeting. For example, in order to submit to host the 2024 and 2026, or Fifth and Sixth, World Congress of Sports Physical Therapy, the application must be received no later than **July 19, 2021**, to allow review by the Executive Board before the decision is made at the board meeting prior to the general meeting.

It is advised that submissions be made as early as possible so that any questions or corrections may be offered well in advance.

Please submit to Mary Wilkinson, Director of Marketing, at [mwilkinson@ifspt.org](mailto:mwilkinson@ifspt.org). You may also contact Mary Wilkinson with any questions.

#### **SUBMISSION CHECKLIST:**

- To be delivered in the English language.
- Member of the IFSPT board on the scientific committee.
- IFSPT director of marketing on organizing committee.
- The host organization agrees to share in profits.
- Financial proposal included.
- Hotel block secured for IFSPT.
- Assist the IFSPT in sourcing any food and beverage needs on site.
- Courtesy registration to the IFSPT executive board.
- High quality scientific content.
- Experience with successful prior congresses.
- Ease of travel to the congress location.
- Potential number of attendees (proof required).
- Provide meeting room for IFSPT EB meeting
- Attractive location
- Any additional offerings to the IFSPT listed in detail.
- Application form completed.
- Form signed by President/Chair of organization.

# **Hosting the World Congress of Sports Physical Therapy Application**

Year of Proposal

2024

2026

Member Organization \_\_\_\_\_

Name of IFSPT Delegate \_\_\_\_\_

Name of Host Conference \_\_\_\_\_

Proposed Date of Host Conference \_\_\_\_\_

Conference Website \_\_\_\_\_

Expected Number of Attendees \_\_\_\_\_ Capacity \_\_\_\_\_

Your Name \_\_\_\_\_

Your Title \_\_\_\_\_

Organization Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_

Country \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Details (use additional attachments to complete presentation)

***We understand the document containing requirements for submission and agree to provide all requirements for submission as outlined should our organization be selected to host the World Congress of Sports Physical Therapy.***

***Signed*** \_\_\_\_\_ ***Date*** \_\_\_\_\_